

APRIL 7, 2021

The regular scheduled meeting for April 7 , 2021 will be a Virtual Meeting / DCA Compliance. Setup by IT Officer Peter Hall.

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mrs. Flannery led all present with the salute to the Flag. Mr. Youssof read the Sunshine Statement –Notice of the time, date, location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District.

Mr. Spevak was asked to take Roll Call- Primiano, Flannery, Kirkland , Hogan & Spevak were present . Sign in sheet on table for attendance. Others in attendance were : Marini, Keaney, Tom Kirkland, Youssof, Petrics , Larson , Hall, Sorscher, Frueh, & Sarti.

Chairman Hogan asked if there were any questions regarding minutes of March 3,2021. **NO** . Mr. Kirkland made a motion to accept minutes as read & 2nd by Mrs. Flannery, approved by all.

CHIEF'S REPORT-

Sta. 26-2 ...Chief Keaney reported responding to 37 fire calls w/58.42manhrs

Upcoming Events: Reported by Chief Keaney

1. April 19th ...Folding Tank Drill
2. April 26thBrush Truck Operations
3. May 3rd.....Work Detail

Following items reported by Chief Keaney & his Line Officers :

1. WE have (1) new member joining , he has gotten his physical Done, waiting for fingerprints. Chief Keaney needs guidance with Manalapan PD does not do fingerprints at Police Station . Need Another source for fingerprints.
2. Chief Keaney would like to purchase (10) lengths of 2 1/2 " Hose for 26-2-78 costing \$ 1,925.00 from Continental Fire.
3. Chief Keaney would like to get his pager updated & purchase 4 New Antenna's for the portables , costing no more than \$ 200 .

Asst Chief Report – Tom Kirkland

OPTicom Report – Chief Kirkland spoke with Mon. County

Engineers regarding Documents / same as from the State .
Opticom units & hardware put into trucks on April 15 /22

Sta. 12-1 ..Chief Sarti reported responding to 11 fire calls w/10.52 manhs
In 26-2 area & 8 fire calls w/11.23 man hrs in PRA.

TRUCK REPORT- Sorscher

1. 26-2-78.....Repair discharge line on front bumper..... .IN House
2. 26-2-82.....Refill D.E.F. fluid with half gallon..... “ “
3. 26-2-87.....Install New Hdy Battery , clean term., Ck Charge system OK.. “
4. 26-2-90.....Annual chassis, pump, aerial, Diesel generator Serv. ..Fire Apparatus
Weld seams on aerial speaker box, then mount platform “ “
Sent Apparatus out to P& L for 5 yr. Ladder Certification P & L
5. Install New Electric plug on 110V Shoreline Cord In House
6. P & L is going to replace (2) cylinders on 26-2-90 & check fresh air tanks for Certification.

President of the Fire Co. – Frueh
Everything is good , No Report

INSURANCE- Soden / Marini

Getting prices similar to Aflac , otherwise everything is good.

ADMINISTRATOR’S REPORT- Marini

1. New cellphone for Marini
2. Garage door repaired . Preventative Maint. For 10 doors \$ 950.00
3. Mr. Marini stated at the meeting , if anyone noticed on Millhurst Rd before Rt. 33 traffic light , silt fencing has been installed along roadway . Cardinale Enterprizes is starting to do work. Widening of Millhurst Road. Mr. Youssouf was asked if Mr. Pape had contacted him yet. No he hasn’t returned my call.
4. Chairman Hogan Congratulated Mr. Marini for becoming President of Monmouth /Ocean Building Official for 3 years ,ending Dec. 31, 2021..
5. Met with New.Verizon Rep. Rachael .

IT OFFICER- Hall

1. No issues with Internet
2. New Laptop for Mrs. Flannery

3. Need New Fire Wall costing \$600.00
4. Late version Tablet to be replaced in 26-2-78

LEGAL – Youssouf

1. Mr. Youssouf read the Annual Budget introduced reflects Total Revenues of \$ 1,510,491.00 which includes an amount to be raised by taxation of \$1,413,405.00 and Total Appropriations of \$ 1,510, 491.00 to support the District Budget . The local Fire Tax is estimated to be \$0.052 per \$100 Assessed Valuation.
2. Mr. Youssouf stated on March 22, 2021 , he received notification from Mr. Spevak , that there were only (2) petitions signed & handed in.
Timothy Kirkland for a 3 year term of office
Joseph Spevak for a 3 year term of office.
3. Mr. Spevak will pickup Election stuff on Friday April 16 ,2021. Between hours of 8:30am & 4:30pm.....Election hours are 2 pm to 9pm on Tuesday.

AUDITOR- Petrics

1. Disclosure forms must be filed by April 30 th.
2. Mr. Petrics stated he's Exempt from these forms.

BOOKKEEPER- Larson

1. The 2021 Financial Disclosure statements are due to be filed by April 30 th. Local Finance Notice LFN 2021-8 will contain information for filing & will be issued soon. The filing should be done on line as was in previous years. I will Forward the notice & notify of any changes when it is released.
2. Election results will need to be submitted through FAST. There will be a tab In the Adopted Fire Budget for reporting the Election results . Further info will be forthcoming.

OLD BUSINESS-

1. Marini & Keaney updated Equipment / added & deleted for the Audit.
2. the 2022 Census of Government Survey was completed by Mr. Kirkland .

New Ladder Truck Report- Primiano

The Committee has been looking at various Cabs , we want to stay with Quantum Cab / Tach4 front end , which is on 26-2-78 & 82. Staying with a 2000 gpm pump.

NEW BUSINESS-

1. Purchase 10 lengths of hose from Continental for \$1,925.00. Mr Kirkland made motion to purchase hose at \$1,925.00 & 2nd by Mr. Spevak, approved by all.
2. Repair Chief's pager & purchase (4) antenna's for portables. For \$200.00. Mrs. Flannery made a motion to purchase (4)antenna's & repair pager & 2nd by Mr. Kirkland, approved by all.
3. Purchase a New Tablet for 26-2-78 , costing \$800.00 for IT OFFICER. Mr. Kirkland made a motion to purchase & 2nd by Mrs. Flannery, approved by all.
4. Fire Wall Renewal for IT Officer, costing \$600.00 . Motion made by Mrs. Flannery & 2nd by Mr. Kirkland ,approved by all.
5. Preventative Maint. Contract for Overhead Garage doors from Hathazi Garage Doors,LLC in the amount of \$ 1,045.00.
6. Lawn Maintenance on property, Stockel 's Lawn Maint. Was purchased by Prendergast Landscape Contractors , Estimate \$2,511.00 for the 2021 season. Motion made by Mrs. Flannery & 2nd by Mr. Spevak, approved by all.

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:43pm & 2nd by Mrs. Flannery , approved by all. NO BUSINESS Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 8:44pm & 2nd by Mrs. Flannery, approved by all.

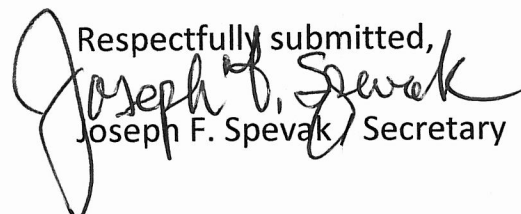
TREASURER'S REPORT- Kirkland

Mr. Spevak made a motion to pay bills in the amount of \$ 109,438.60 & 2nd by Mrs. Flannery, approved by all.

GOOD & WELFARE-

1. Next meeting May 5,2021
2. Mr. Kirkland brought about International Chiefs & Chief Kirkland Mentioned Fire Expo.

Since there was no further business Mrs Flannery made a motion for adjournment at 8:50pm & 2nd by Mr. Primiano, approved by all.

Respectfully submitted,

Joseph F. Spevak, Secretary

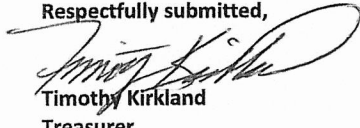
BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
Tennent, NJ 07763

April 7, 2021 Monthly Meeting Bill List

ADP	12,407.01
Advantage Fire & Security, Inc.	632.00
Air & Gas Technologies	1,585.00
American Cloud Services	275.00
Apple, Inc.	1,149.00
Asbury Park Press	80.00
Auto King	210.34
Charles Sacco	67.17
Continental Fire & Safety, Inc.	499.00
Document Solutions Leasing	122.79
Emergency Services Marketing Corp., Inc.	735.00
Englishtown Automotive, Inc.	1,943.44
Englishtown Fire Department	11,540.00
Fire Apparatus Repair, Inc.	4,677.50
FireCompanies.com	209.97
First Responder Joint Insurance Fund	33,889.00
Gordons Corner Water Co.	2,079.06
Hathazi Garage Doors, LLC	425.00
J. Swanton Fuel Oil Co.	471.69
Joseph Spevak	67.17
Manalapan Twp Fire Co. No. 1	34,657.25
NetLink Web Services, LLC	349.00
Staples Credit Plan	12.96
Timothy Kirkland	93.98
Verizon	119.65
Verizon Wireless	1,140.62

\$ 109,438.60

Respectfully submitted,



Timothy Kirkland
Treasurer

2022 Census of Governments Government Units Survey

[Main Menu](#)[FAQs](#)[About Survey](#)[Instructions](#)[Print/Review Data \(PDF\)](#)[Attach Data](#)[Logout](#)Website: [Census of Governments - Organization](#)Email: esmd.gus.psfcb@census.gov

Telephone: 1-888-369-3613 weekdays, 8 AM to 5 PM ET

Your Agency: MANALAPAN TOWNSHIP FIRE DISTRICT 2
User ID: 152418

Submission Confirmation

Thank you for completing the 2021 Government Units Survey!

The U.S. Census Bureau has received your data and appreciates your time and participation. Please keep a copy of this confirmation for your records.


After submission, the system will lock the unit. Users will not be able to access the survey and enter data. The system will disable all links to survey sections available on the main menu.

Agency Name: MANALAPAN TOWNSHIP FIRE DISTRICT 2

User ID: 152418

Submission Date & Time: Sunday, March 28, 2021, 04:03:28 PM EDT

[Print Confirmation Screen](#)
[View/Print Report as PDF](#)
[Logout](#)

The letters PDF or the  icon indicate a document is in the [Portable Document Format \(PDF\)](#). To view the file you will need the [Adobe® Reader](#), which is available for **free** from the Adobe web site.

[Burden Statement](#)[Accessibility](#)[Privacy](#)[Security](#)

Contract

#13VH03420600

96 Freehold Road
Manalapan, NJ 07726
(732) 446-9040
Fax: (732) 446-0430
stockellandscaping@gmail

PLC
PRENDERGAST LANDSCAPE
CONTRACTORS, INC.
732-446-9040

**VALUED CUSTOMER
PREPAY DISCOUNT**
SAVE! 3%
On Your Service For One Full Year

NAME MANALAPAN FIRE DEPT. COMPANY #1		DATE FEBRUARY 2021	
STREET 5 SWEETMAN'S LANE		HOME PHONE	CELL PHONE
CITY, STATE and ZIP CODE MANALAPAN, NJ 07726		WORK PHONE	E-MAIL
APPROX. START DATE		APPROX. FINISH DATE	

LAWN SERVICE

Spring Clean-Up: Raking of total lawn, Remove dead branches & tree debris. Cut lawn 1' to 2' removing any top thatch. Removed debris from landscape bed.
\$ _____

Lawn Services: Mowing, trimming, edging & blowing off grass clippings from side walk, driveway & patios.
Approx. 33 cuts @ \$48.00 = \$1584.00

Leaf Removal: Starting in October. All leaves will be picked up with regular lawn service. There is a leaf charge, depending on the amount of leaves your lawn accumulates. \$⁰ _____

Please return signed contract and applicable payment prior to March 1, 2021 .
No work will be started without receipt of signed contract and applicable payment.

Sq. Ft. _____ of entire property.

FERTILIZER PROGRAM

EARLY SPRING: Round 1

Balanced Fertilization • Broadleaf Weed Control • Pre-emergent Crabgrass Control 1st Split Application

SPRING: Round 2

Broadleaf Weed Control • Fungus Inspection • Pre-emergent Crabgrass Control 2nd Split Application

LATE SPRING: Round 3

Balanced Fertilization • Surface Insect Control • Pre-emergent Crabgrass Control (if needed)

SUMMER: Round 4

Grub Control • Balanced Fertilization • Nutgrass Inspection

FALL: Round 5

Balanced Fertilization • Broadleaf Weed Control

LATE FALL: Round 6

Winterize Fertilization • Pelletizes Lime (if needed)

Ph. Soil Test _____

CRABGRASS WILL BE A PROBLEM WHEN STARTING PROGRAM AFTER APRIL 10 THIS YEAR.

\$ 927.00

OTHER \$ _____

ALL SEEDING IS EXTRA SEEDING IS NEVER INCLUDED.
\$ _____

To be paid in 6 monthly payment

~~\$ 418.50~~ ~~\$ 418.50~~ ~~\$ 418.50~~ ~~\$ 418.50~~ ~~\$ 418.50~~ ~~\$ 418.50~~
March April May June July Aug.

Subtotal: 2511.00

Tax: _____

Total Cost: _____

Down Payment: _____

Balance: _____

Pruning of Shrub: Prune all shrubs front, back & side of house. Define landscape beds. Remove any leaves, sticks in landscape bed. Work will be performed after a walk thru of property with owner. \$ _____

Extra Charge: Mulch, Stone \$ _____

Other Plantwork: Notes _____

This balance is due on completion.

Subtotal: _____

Tax: _____

Total Cost: _____

It is agreed as part of the contract for lawn service, that the price shown above shall be paid on or before the due date. If payment is not received within 15 days of due date, there will be a \$15.00 late fee per month until payment is received. Bounced checks will incur a \$25.00 fee per instance.

Acceptance of Contract The above price specifications are satisfactory and are hereby accepted. I authorize Stockel's Lawn & Landscaping to do the work specified. I agree to the conditions and payment terms indicated above.

Signature _____

Signature _____

Date of Acceptance

04-07-21

See reverse side for Terms and Conditions.

RETURN WHITE COPY • RETAIN YELLOW COPY FOR YOUR RECORDS

**Board of Fire Commissioners District #2
Manalapan Twp.
P.O. Box 54
Tennent, N.J. 07763**

Richard Hogan / Chairman

April 28, 2021

Regarding the voting of the Budget & Election on April 20, 2021. The results Were: 22 people signed in & voted at the Firehouse for approval of the Budget . Also, Timothy Kirkland & Joseph Spevak were running for 2 positions with 3 year terms each for Re- appointments . Mail in ballots were available from Monmouth County Elections.

<u>Walk in @ Firehouse</u>	<u>Budget Voting 2021</u>		
	<u>First Mail In</u>	<u>Late Mail In</u>	<u>TOTAL</u>
YES Votes = 21	79	5	105
NO Votes = 0	57	8	<u>65</u>

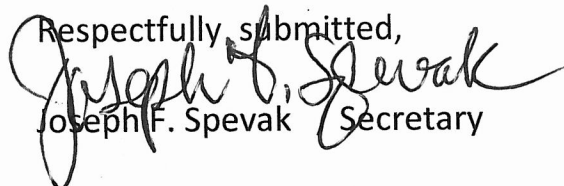
Results of Election

Timothy Kirkland	21	111	11	143
Joseph Spevak	22	118	11	151
J. Hrevak		write In		2
J. Roman		write In		2

No Provisional votes at all .

2021 Budget passed 105 Yes to 65 No

Timothy Kirkland & Joseph Spevak were both re-appointed to 3 year terms .

Respectfully submitted,

 Joseph F. Spevak Secretary

CC: Tricia Addario / Finance
 Shari Rose / Clerk

2021 Fire District Budget Election Results Certification (FEBRUARY BOARD OF COMMISSIONER ELECTIONS)

Please include a copy of the Fire District Election Ballot.

Municipality: MANALAPAN	Fire District #: 2
County: MONMOUTH	

20__ ADOPTED BUDGET	
Amount to be Raised by Taxation	\$ 1,413,405.00
Tax Rate Per Hundred	\$ 0.052
Total Yes Votes	# 105
Total No Votes	# 65

OTHER REFERENDUM QUESTIONS

	Levy Cap Referendum <i>(N.J.S.A. 40A:45-45.1 et seq.)</i>	Release of Restricted Fund Balance	Initial LOSAP <i>(N.J.S.A. 40A:14-183 et seq.)</i>	CAPITAL PROJECTS* <i>(N.J.S.A. 40A:14-85)</i>	
				Capital #1 Description of Project:	Capital #2 Description of Project:
Amount	\$	\$	\$	\$	\$
Total Votes	#	#	#	#	#
Total "Yes" Votes	#	#	#	#	#
Total "No" Votes	#	#	#	#	#
% of Yes Votes	%	%	%	%	%

*add additional columns as necessary

It is hereby certified that the above information complies with the requirements of law:

Signed Certification: Joseph F. Spevak	Date: 4/28/21
Printed Name: JOSEPH F. SPEVAK	
Title: Secretary of Bd of Fire Comm.	
CELL Telephone: 732-620-0573	Fax: 732-462-2523
E-mail: JOES61946@VERIZON.NET	

Official Mail-In Ballot

Fire Election
Tuesday, April 20, 2021
County of Monmouth, New Jersey

Township of Manalapan Fire District No. 2

VOID

Instructions to the Voter:

1. To vote for any candidate whose name is printed on this ballot, fill in the oval to the right of the candidate's name (from this ○, to this ●). Do not vote for more than the number of candidates to be elected to each office.

2. Use ONLY a pencil or ink pen (black or blue) to mark your ballot. Do not use red ink.

3. To vote for a person whose name is not printed on this ballot, write the person's name on the blank line(s) (marked "write in") beside the proper title of office and fill in the oval to the right of the name (from this ○, to this ●).

4. To vote in favor of a Question, fill in the oval to the right of the word "Yes". To vote against it, fill in the oval to the right of the word "No".

5. Do not mark this ballot in any manner other than provided for and do not erase. If you spoil your ballot, return it to the County Clerk, who will provide you with a fresh ballot. If you mark your ballot in such a way that your intent is unclear, or if you vote for more than the number to be elected to an office, your vote for that office will not be counted.

TO PROTECT YOUR VOTE: It is against the law for anyone except you, the voter, to mark or inspect this ballot. However, a family member may assist you in doing so. If you are an incapacitated voter, a person other than a family member may also assist you in doing so. (N.J.S.A. 19:57-13)

202103291537

Office Title	Nomination by Petition	Personal Choice
For Members of the Board of Fire Commissioners Three Year Term Vote for Two	Joseph SPEVAK ○	_____ ○ <i>write in (and fill in oval)</i>
	Timothy KIRLAND ○	_____ ○ <i>write in (and fill in oval)</i>

Public Question To Be Voted Upon

Budget Proposal

Shall the Board of Fire Commissioners Fire District No. 2 Manalapan Township be authorized to raise and expend one million five hundred ten thousand four hundred ninety one dollars (\$1,510,491.00) in budget year 2021 with one million four hundred thirteen thousand four hundred five dollars (\$1,413,405.00) the amount to be raised by taxation?

Ballot Explanation

The Board of Fire Commissioners is seeking voter authorization to raise and expend a total of \$1,510,491.00 to support fire protection in 2021. The amount to be raised by taxation however will be \$1,413,405.00. The Board does not anticipate that the proposed budget will raise the tax rate on real property in 2021.

Yes ○

No ○

VOID